INDIANA
C•RE 4O
End-of-Course Assessments

To: Corporation Test Coordinators
School Test Coordinators

From: Michele Walker, Director of School Assessment

Date: January 4, 2007

Re: Core 40 End-of-Course Assessments – Score Reports for (A1) Winter 2007

Student Score Reports are now available for schools that are participating in the A1 Winter 2007 Administration of the Core 40 End-of-Course Assessments.

Score reports are provided to schools as an indicator of student performance, but it is a local decision whether to incorporate the results of End-of-Course assessments into a student's grade. It is recommended that scores on these assessments should **not** be the sole indicator of a student's mastery of the course. These scores should also **not** be used for more than one-third of a student's grade.

A scaled score of 500 or greater on the English 11 test is passing.

A scaled score of 579 or greater on the Algebra I test is passing.

Algebra II and Biology I reports will display the percent correct for each reporting category. Upon completion of both the spring testing administration and the Standards Setting process, Pass/Not Pass status information will be available on the reports.

Teachers have the ability to access class rosters that include student scores during the testing window. However, prior to the close of testing for the school, school summary information will not be available. Once the school has indicated, "testing complete", class and school summaries will be available for STCs and teachers. Once all schools have completed testing, corporation summary data will be available for Corporation Test Coordinators.

If a school has not completed testing, Examiners should obtain their usernames and passwords from their School Test Coordinators or contact Technical Support at 1-877-IC40-ECA so that they may access their class reports. Examiner login information can be found by logging on to the administrative website, clicking on Administrator and selecting the Examiner they wish to view.

Student Score Reports:
Teacher Administrators may need to contact their School Test Coordinator for a user name and password to access student scores.
To view the score reports:

1. Open your Internet browser and enter the following URL:
   http://INcore40eca.achievementdata.com/admin .
2. Enter your username and password.
3. Click once on the **"Reports"** menu at the top of the page.
4. A menu of the reports available will be listed.
5. Select the report you wish to view.

Corporation and School Score Reports:
Corporation and school level score reports will be available at the Corporation level once all schools in the corporation have indicated "Testing Complete." Any schools that are not testing must have "School NOT Testing" selected on the CTC registration page to avoid delaying the release of reporting information at the Corporation level. Until "Testing Complete" has been indicated, Corporation and School Reports may have a 'Pending' Status displayed.

Reviewing the status of individual schools can be done by accessing **Test Zone** on the grey menu bar of the Core 40 End-of-Course Assessment site.

To access the **Test Zone** page:
1. Click once on the **Test Zone** menu at the top of the screen.
2. A dropdown menu will be displayed showing the available Test Administrations.
3. Move your mouse down the menu and click once on the test administration: *A1 Winter 2007*.
4. Click once on **Submit** to make your selection. The Test Zone page will be displayed.
5. Click once on **Testing Complete** on the Test Zone menu.
6. Click once in the **Date Completed** field and type the date testing was completed.

In addition, all students must be cleared from the Exception Report. A comment field has been provided to communicate any information about the testing process.

To access Corporation reports:
1. Click once on the **Reports** menu at the top of the screen.
2. A menu of the reports available to your administrative level will be listed. This includes reports from past administrations where testing was completed.
3. Move your mouse through the reports menu and click once to select the report you wish to view.
4. The report will be displayed.

Once the report is displayed you may click the 'Print Report' button to open up a PDF to print your report. You may also save it to print at a later time.

If you have questions about the Core 40 End-of-Course Assessments or need assistance, contact:

Core 40 End-of-Course Assessment Related Questions and General Information:
   IDOE's ECA Help Desk
   Phone (317) 232-9050

Email: eca@doe.state.in.us

ECA Online Technology or Paper/Pencil Testing Related Questions:
Phone: 1-877-IC40-ECA (877-424-0322)
Email: Core40Support@achievementdata.com